

Name	Position	Present	Absent
Brad Martin, COP	President	x	
Tiffany Huitt, COM	President Elect	x	
Priya Mendiratta, COM	Past President	x	
Summer Khairi, CHP	Secretary	x	
Clare Brown, COPH	Parliamentarian	x	
Elizabeth Riley, CON	Member at Large		x
David Ussery, COM	Member at Large		x
Nukhet Aykin-Burns, COP	Member at Large	x	
Layla Simmons, CHP	Representative	x	
Christopher Walter, CHP	Representative	x	
Lin-Xi Li, GS	Representative	x	
Melanie MacNicol	Representative	x	
Corey Nagel, CON	Representative	x	
Pamela Degravelles, CON	Representative	x	
Darin Jones, COP	Representative	x	
Laura Gressler, COP	Representative	x	
Stefani Gafford, AA	Representative		x
Kay Strahan, AA	Representative	x	
Steve Cherney, COM	Representative		x
Ronald Sanders, COM	Representative	x	
Ben Stronach, COM	Representative	x	
Anthony Goudie, COPH	Representative	x	
Sean Young, COPH	Representative		x- Spot needs to be replaced
Hannah Hunt, ASG	Representative		Excused

Guests: Abdallah Hayar, Wei Li, Emily Sparkman, Grover Miller, Jen Gan, Kery Evans, Noelle Danylchuk, Susan Long, Tina Maddox, Wendy Ward

Academic Senate Meeting Minutes
January 30, 2023
ZOOM

I. Welcome and Call to Order (Martin)

The meeting was called to order by Dr. Martin at 2:01pm.

II. Approval of December Meeting Minutes (Martin)

The minutes were approved.

III. Updates and New Business (Martin and others)

- a. Call for nominations to fill one seat for the following UAMS committees (see notes for committee descriptions)
 1. Terms effective immediately
 2. Responsibility – Represent faculty interests in the committees and report back relevant activities to Senate.
- ii. Academic Policy Committee
 1. David Ussery was appointed to this committee.
 2. Meets 3rd Friday of Month at 12.
- iii. Intercollegiate Faculty Committee
 1. Summer Khairi was appointed to this committee.
 2. Meets 2nd Wednesday at 9am.
- iv. OSPAN Advisory Board
 1. No longer in existence.
- v. Space Committee
 1. Pam de Gravelles was appointed to this committee.
 2. Not a voting member.
 3. Meets 2nd Thursday of the month at 9am.
- b. Discussion: Process to monitor and disseminate committee reports/minutes/policies from: Deans Advisory Council, Institutional Assessment and Effectiveness, and the Academic Affairs Advisory committees
 - i. One member of senate leadership team will be charged with monitoring each committees' reports.
 1. Summaries presented in Committee reports section of academic senate meetings.
 2. Post the minutes and report in a Box folder linked to Teams accessible only to Academic Senate members
 - ii. MS Teams – Box Folder Integration (Huitt)
- c. Budget update
 - i. Current Balance Available: \$1,659
- d. Constitute Membership and Elections Committee (see notes from constitution)
 - i. Solicit Nominees for Academic Offices and Vacancies

1. At least two for each vacancy.
- ii. Conduct Elections by April 15
 1. Campus wide elections for officers
 2. College elections for those colleges with out existing college wide senate elections
- iii. Center for Faculty Excellence provides administrative support.
- iv. Seats that need to be filled: President Elect, Secretary, Parliamentarian, 2 Members at large, CHP Representative, GS Representative, 2 COP Representative and CPH Representative.
- v. CHP, Graduate School, CON run its own elections.
- vi. The following persons were nominated and approved by the senate to serve as committee members: Priya Mendiratta, Nukhet Aykin-Burns, Christopher Walter (CHP), Pam De Gravelles (CON), Melanie Macnicol (GS), Darin Jones (COP), Kay Strahan (AA), Ben Stronach (COM), Anthony Goudie (COPH)
- e. Tribute to Dean Smythe (Mendirata)
 - i. Come join us to hear about her inspiring life on Thursday, Feb. 9, 2023 at 4pm at the Jackson T. Stephens Spine & Neurosciences Institute, 12th floor

IV. Provost Updates

- a. Met with Wendy Ward on Jan 23, 2023
 - i. Discussed process for incorporating faculty and staff into benefit decisions
 - ii. Announcements:
 1. Mentoring Program still needs mentors
 2. Onboarding program is widely popular
 - a. Quarterly meeting with rotating topics
 - i. DEI
 - ii. Teaching

V. Committee Reports

- a. Research Committee (Gan)
 - i. Student Research Day
 1. Abstracts are due Feb. 1
 2. Still looking for judges
- b. Faculty Affairs Committee (Aykin-Burns)
 - i. Final touches on the parental leave policy. Will present to full senate.
- c. Communications Committee (Hayar)
 - i. Nothing to report

VI. College Officer Reports

- a. Graduate School (Macnicol, Li)
 - i. Nothing to report
 - ii. Looking for a new Dean
- b. College of Health Professions (Walter, Simmons)
 - i. Nothing to Report

- c. College of Medicine (Cherney, Sanders, Stronach)
 - i. Nothing to report
- d. College of Nursing (Degrauelles, Nagle)
 - i. Nothing to report
- e. College of Pharmacy (D Jones, Gressler)
 - i. Nothing to report
- f. College of Public Health (Goudie)
 - i. Need to replace Sean Young spot.
- g. Academic Affairs (Gafford, Strahan)
 - i. Nothing to report
- h. Associated Student Government (Hunt)
 - i. Nothing to report

VII. Announcements

- a. Senate Seminar: noon, February 8, 2023
 - i. National Issues of Concern to Shared Governance
Gwen Kay, Professor, SUNY Oswego,
President of National Council of Faculty Senates
- b. Holliday Drive: 12th street Wellness Center – See below

VIII. Adjourn at 3:15pm.

Notes On Campus Committees

The Academic Policy Committee formulates policies to provide guidance on relevant issues related to education programs and processes; student affairs, faculty issues and other academic and administrative issues. The committee reviews and recommends proposed policies for approval by the Council of Deans. There are representatives from the colleges, Graduate School, and select Academic Affairs departments. **Meets 2x month**

The OSPA Governance Advisory Board (OSPA GAB) shall provide guidance, recommendations and support to help ensure the administrative services provided by the Office of Sponsored Programs Administrative Network (OSPA) meets the needs of the university, faculty, colleges, departments, and divisions across the University of Arkansas for Medical Sciences (UAMS). **Meets minimum of 1x per quarter**

Intercollegiate faculty committee: Assistant or Associate Deans in charge of faculty affairs for each of the colleges serve on this committee. **Meets 1x month**

Space Committee: No description or meeting frequency but this member will be a non-voting member of the committee

Notes on Membership and Elections Committee from the Constitution

Membership and Elections Committee

The Membership and Elections Committee is composed of: one of the elected College representatives from each College, one of the at large members, and the past-president. A member will exclude themselves from the committee if they are planning to be nominated for a position.

The Membership and Elections Committee will prepare a slate of nominees for each Academic Senate office to be filled and, as needed, as vacancies that should be filled occur. The committee will prepare this slate according to the procedure outlined in Article IX, Elections of the Academic Senate. The Committee is responsible for preparing the ballot, distributing and counting the votes.

Elections of the Academic Senate

Section 1. Each year during April the Academic Senate will hold an election to fill the posts of those elected at-large Academic Senate officers whose terms of office are about to expire and for College representatives for Colleges that do not have an existing College wide election process. The Membership and Elections Committee will prepare a slate of at least two and no more than three members for each office to be filled. The proposed slate will be representative of each College and the campus-wide appointments. This slate of nominees will be listed on the agenda for the last Academic Senate meeting prior to the election; at this meeting of the Academic Senate, nominations may be made from the floor provided that approval of the person nominated is secured. Following this meeting, the Membership and Elections Committee will prepare and mail ballots or electronic mail ballots to the UAMS faculty by April 15. Faculty shall return ballots by May 1 to be counted by the Membership and Elections Committee. To be elected, a nominee must receive votes from a majority of those casting ballots. In the event no nominee receives a majority of the votes cast for an office, a runoff, with comparable time constraints, by mail or electronic mail ballot between the two nominees receiving the most votes will be immediately conducted by the Academic Senate. Colleges or units that hold college wide elections may conduct their own elections to elect their College representatives. A description of the election process and the results of the election must be communicated to the Academic Senate President by June 1.

Section 2. In the event of a vacancy in the office of the President, the President-elect will become the President, and complete the remaining time left by the vacancy in addition to his/hers normal period. The office of the Chair-elect will be declared vacant. In the event of a vacancy in the office of President-elect, Secretary, or Parliamentarian, a special election will be held to fill the office. The Membership and Elections Committee prepares a slate of nominees for the vacant position allowing for write-in nominations. This slate is submitted to the Academic Senate officers for approval. Following approval of this slate, the Membership and Elections Committee will prepare and mail or electronic ballots to the UAMS faculty, who shall return ballots within two weeks to be counted by the Membership and Elections Committee. To be elected, a nominee must receive votes from a majority of those casting ballots. In the event no nominee receives a majority of the votes cast for an office, a runoff, with comparable time restraints, by mail or electronic

votes will be immediately conducted by the Academic Senate.

THIS HOLIDAY SEASON,
ACADEMIC SENATE GIVES BACK!

Holiday Drive



Help us bring joy and cheer to
patients and families of the
12th St. Health and Wellness Center

Donations will provide personal items,
kids snacks and books!

Scan to pay with Cash App: \$12thStHWC
Memo line: Senate Holiday Drive



Make check payable to:
UAMS 12th St. Health and Wellness Center