

Name	Position	Present	Absent
Tiffany Huitt, COM	President	x	
Ron Sanders, COM	President Elect	x	
Brad Martin, COM	Past President	x	
Summer Khairi, CHP	Secretary	x	
Clare Brown, COPH	Parliamentarian	x	
Elizabeth Riley, CON	Member at Large		x
Mara Woods, COM	Member at Large	x	
Nukhet Aykin-Burns, COP	Member at Large	x	
Oleg Karaduta, CHP	Representative	x	
Christopher Walter, CHP	Representative	x	
Isabelle Miousse, GS	Representative	x	
Melanie MacNicol, GS	Representative	x	
Neal Reeves, CON	Representative		x
Pamela Degrauelles, CON	Representative	x	
Rupak Pathak, COP	Representative		
Laura Gressler, COP	Representative	x	
Stefani Gafford, AA	Representative		x
Kay Strahan, AA	Representative		x
Steve Cherney, COM	Representative		x
Jarna Shah, COM	Representative	x	
Ben Stronach, COM	Representative	x	
Anthony Goudie, COPH	Representative	x	
Katy Allison, COPH	Representative	x	
Farhan Kawsar, ASG	Representative	x	

Guests: Wendy Ward, Abdallah Hayar, Noelle Danylchuk, Tina Maddox, Priya Mendiratta, Rupak Pathak, Steve Post, Layla Simmons, Claire Tucker

Academic Senate Council Meeting Minutes
September 25, 2023
ZOOM

I. Welcome and Call to Order

The meeting was called to order by Dr. Huitt at 2:01pm.

Approval of August Minutes

The minutes were approved.

II. Updates and New Business (Huitt and others)

- a. Welcome Farhan Kawsar, ASG President
 - a. Fourth year medical student
 - b. If unable to make the Academic Senate meeting, he will send an officer.
- b. Monthly Senate Leadership Meeting report
 - i. Dean search updates
 - i. Sean Taverna, Ph.D, Dean of the UAMS Graduate School
 - ii. COM Dean Search Updates
 - i. Narrowed it down to two candidates. Both candidates want to take a tour of the NWA campus.
 - ii. Parental leave policy updates
 - i. Well received and supported by upper administration.
 - ii. Board of Trustees are currently working on the policies.
 - i. Draft of the policy will be out by January 2024.
 - iii. 2022 Faculty Retention Final Report
 - i. FTE process is currently under review.
 - ii. Colleges have recently or currently going through the P&T guidelines.
 - iii. Policy newsletter
 - i. Asked for more information of what changed with the policy.
 - i. Dr. Ward can send track changes version if asked.
 - ii. Sent out quarterly.
- c. Senate Representation across campus
 - i. AI Policy Committee update, Brad Martin
 - i. Draft of a UAMS AI policy is currently being worked on.
 - ii. Designed to give at large framework about tools like ChatGPT, do's and don't's, etc. This will affect everyone.
 - iii. Draft of tip and tools for syllabi for instructors is currently being worked on.

- iv. Another committee is building an AI conference and lecture series that will help us stay informed.
- v. What resources/groups is being consulted for the AI policy? The committee is populated by associate deans, student, and faculty affairs of all the colleges, and ICFC. Wendy Ward two hundred policy at different institutions and physician statements from several national organizations to create the first draft.
- ii.CFE Faculty Wellness Committee update, Gafford and Gressler
 - i. Looking at system wide policy and procedure to help with faculty wellness.
 - ii. Senate reps are Gafford and Gressler. Please forward any recommendations to the reps.
- iii.UAMS Research Faculty Orientation and Administration Showcase
 - i. The event went well and met with new faculty.
- d. 2023 Faculty Survey
 - a. Has been reviewed by the Faculty Affairs committee, the Research Committee, and the Senate Leadership.
 - b. Revisions will be emailed to senate members for review and feedback this week.
 - c. Hoping to administer and finish data collection by end of October.
 - d. Senate will have access to all the raw data.
- e. Senate Onboarding Process
 - a. Developing a senate onboarding process. Leadership is inviting chairs of committees and college representatives.
- f. Senate Budget Requests
 - a. \$2,300 is the Academic Senate Budget.
 - b. Please let us know if you have any ideas.

III. Committee Reports

- a. Research Committee (Gan)
 - a. Attended the faculty affairs committee to provide input on survey.
 - b. Discussing priorities for the next year. Find more sustainable ways to support research efforts that will lead to extra funding.
- b. Faculty Affairs Committee (Aykin-Burns)
 - a. Met with committee to look over and edit to survey and discussed edits with leadership team.
 - b. Status of the Faculty Handbook
 - a. First draft is almost complete.
- c. Membership and Elections Committee (Aykin-Burns)
 - a. No updates.
- d. Communications Committee (Hayar)
- e. Administrative Council (Hayar)
 - a. Financial report- UAMS lost \$7.3 million
 - b. Space Management tool - will be a part of workday.

- a. Will let you know who is working at each space and if grant funded.
- f. Intercollegiate Faculty Committee (Khairi)
 - a. The institution is working on a teaching policy that cites minimum teaching requirements, based on new regulations from Higher Learning Commission. The UAMS policy draft is being circulated among the Deans and Associate Deans of all the colleges, the Provost's office, and the ICFC. We hope to have a final draft soon.
- g. Academic Policy Committee (Ussery)
- h. Space Committee (De Gravelles)
 - a. No update

IV. College Officer Reports

- a. Graduate School (Macnicol, Miousse)
 - a. No update
- b. College of Health Professions (Walter, Karaduta)
 - a. No update
- c. College of Medicine (Cherney, Shah, Stronach)
 - a. No update
- d. College of Nursing (Degrauelles, Reeves)
 - a. No update
- e. College of Pharmacy (Gressler, Pathak)
 - a. Transformation curriculum committee has been created.
 - b. Strategic Planning committee to discuss the future.
- f. College of Public Health (Goudie, Allison)
 - a. No update
- g. Academic Affairs (Gafford, Strahan)
 - a. No update
- h. Associated Student Government (Kawsar)
 - a. Bring back in person events and coordinating with all the different student organizations around campus.

V. Announcements

- a. November 8, 2023: Seminar series speaker Matt Hodgkins, "AI in Scientific Research"
 - i. <https://www.linkedin.com/in/matthodgkinson/>
- b. IAMSE Webcast Audio Seminar Series titled: Brains, Bots & Beyond- Exploring AI" Impact on Medical Education.
 - i. Please visit the following website to register to register as an Institutional Faculty Add On. Registration link: https://julnet.swoogo.com/fall2023inst/begin?c_2923794=14495391®_type_id=442060&ref=Paid+I

VI. Adjourn Meeting at 3:01pm