

Name	Position	Present	Absent
Tiffany Huitt, COM	President	x	
Ron Sanders, COM	President Elect	x	
Brad Martin, COM	Past President	x	
Summer Khairi, CHP	Secretary	x	
Clare Brown, COPH	Parliamentarian	x	
Elizabeth Riley, CON	Member at Large	x	
Mara Woods, COM	Member at Large	x	
Nukhet Aykin-Burns, COP	Member at Large	x	
Oleg Karaduta, CHP	Representative	x	
Christopher Walter, CHP	Representative	x	
Isabelle Miousse, GS	Representative	x	
Melanie MacNicol, GS	Representative	x	
Neal Reeves, CON	Representative	x	
Pamela Degravelles, CON	Representative		x
Rupak Pathak, COP	Representative		x
Laura Gressler, COP	Representative	x	
Stefani Gafford, AA	Representative	x	
Kay Strahan, AA	Representative	x	
Steve Cherney, COM	Representative		x
Jarna Shah, COM	Representative	x	
Ben Stronach, COM	Representative	x	
Anthony Goudie, COPH	Representative	x	
Katy Allison, COPH	Representative		x
Farhan Kawsar, ASG	Representative		x

Guests: Jen Gan, Abdallah Hayar, Susan Long, Tina Maddox, Priya Mendiratta, Steven Post, Layla Simmons, Emily Sparkman, Amber Teigan, Claire Tucker, Wendy Ward

Academic Senate Meeting Minutes
November 27, 2023
ZOOM

I. Welcome and Call to Order

The meeting was called to order by Dr. Huitt.

II. Approval of October Minutes

The minutes were approved.

III. Updates and New Business

- a. Monthly Senate Leadership Meeting report- November 12, 2023
 - i. Clinical service line directives, benchmarks
 1. Invitation to have presentation of Huron process for work span analysis. Discussion on how benchmarks are being evaluated to alleviate concerns for faculty.
- b. 2023 Faculty Survey
 - i. Deployed on 11/20/23.
 - ii. 129 responses so far
 - iii. Please Encourage all faculty to complete.
 - iv. Deadline is 12/13/23.
 - v. Plan for analysis and preliminary results January meeting
 - vi. Full presentation of results and annual update in spring at full faculty meeting.
- c. Academic Senate Night at UALR Trojans- February 15, 2023
 - i. RSVPS are open.
 - ii. Please forward to your colleges the invitation to join.
 - iii. Half time/time out introductions and possible entertainment.
 - iv. Concessions and swag provided by Senate.
 - v. Senate volunteers need to man the booths.
- d. Senate Holiday Drive, sponsoring UAMS Bright Horizons Child Development Center
 - i. Donating art supplies to benefit the UAMS Bright Horizons Child Development Center
 - ii. Monetary and physical donations both accepted.
 - iii. Older children age groups, capacity of 102 childrens
 - iv. Art supplies wish list from BH:
 1. Construction Paper
 2. Colored Pencils
 3. Crayons
 4. Washable Finger Paints
 5. Do a Dot Set
 6. Markers
 7. Monetary donations will support "lab coats."

- e. Template for Senate Meeting Main Points
 - i. In an effort to help support communication with faculty, we compile the “main reportable points” from senate meetings.
 - ii. Will distribute to college reps along with minutes.
 - iii. Ask you to forward to your faculty each month.

IV. Committee Reports

- a. Faculty Affairs Committee (Aykin-Burns)
 - i. Faculty Handbook should be ready for edits in January and final approval by February.
- b. Membership and Elections Committee (Aykin-Burns)
 - i. Need to look at guidelines/criteria for elections especially for run-offs.
- c. Research Committee (Gan)
 - i. No updates.
- d. Communications Committee (Hayar)
 - i. Wants to launch a faculty newsletter. This will help with better communication with faculty.
- e. Administrative Council (Hayar)
- f. Intercollegiate Faculty Committee (Khairi)
 - i. An offer has been made for COM Dean
 - ii. Faculty Appreciation Week held its first committee meeting.
 - iii. Discussion on faculty senate survey.
 - iv. Faculty Files- please upload transcripts and resume by January 31st.
 - v. AI and Teaching policy- Dr. Ward will let us know when it is finalized.
 - vi. AI conference received the Chancellor’s grant and will take place in the Spring for students and employees.
- g. Academic Policy Committee (TBD)
 - i. Need volunteer to serve on committee.
- h. Space Committee (Degravelles)
 - i. No Updates.

V. College Officer Reports

- a. Graduate School (Macnicol, Miousse)
 - i. Had first meeting with new Dean.
 - ii. First initiative is to create standardized process (rubrics) for screening candidates for graduate school admission.
 - iii. Will meet with Dean monthly.
- b. College of Health Professions (Walter, Karaduta)
 - i. Dr. Long discussed Holiday Bank for faculty. There will be stipulations on when you can take time.
- c. College of Medicine (Cherney, Shah, Stronach)
 - i. No updates.
- d. College of Nursing (Degravelles, Reeves)
 - i. No updates.

- e. College of Pharmacy (Gressler, Pathak)
 - i. No updates.
- f. College of Public Health (Goudie, Allison)
 - i. Chair candidates for the health policy management department are coming to the campus. If you want to attend those presentations, please look at the announcements for more details.
 - ii. Katy Allison is on maternity leave.
- g. Academic Affairs (Gafford, Strahan)
 - i. No updates.
- h. Associated Student Government (Kawsar)
 - i. No Updates.

VI. Announcements and Reminders

- a. Senate Seminar Series
 - i. Next seminar in February
 - ii. Seeking UAMS legislative advocate or liaison
 - iii. Recommendations welcome.
- b. Senate Onboarding Process
 - i. Elected Representative Meetings
 - ii. Each Thursday at 3:15 via Teams
 - iii. October: we met with Faculty Affairs, Research and Communications committee.
 - iv. November: we met with COPH.
 - v. January will be tentatively held for COM.
 - vi. If you have not met with the Senate Leadership, please reach out to Tiffany.
- c. Senate Budget Requests
- d. Senate Re-op Committee suggestions
- e. Last page Agenda items
 - i. Council of Deans meeting recently revised and/or approved Academic Policies.

VII. Adjourn Meeting at 2:54pm.

Council of Deans

1. **1.4.4 For Cause Drug Testing** – Biennial review. Updated following COD feedback to read the student code of conduct policy shall be followed. .
2. **1.4.5 Missing Student Policy** – Biennial review. Kristen reviewed and had no changes.
3. **2.2.1 Grievance Procedure for Students Alleging Discrimination** – Biennial review, no changes.
4. **2.2.14 Student Code of Conduct** – Updated following COD feedback to remove references to academic dishonesty.
5. **3.3.2/b/c Bowie and Cass County Out of State Tuition Waivers and forms** – Biennial review. Name of policy updated.
6. **3.3.4/a Non-Resident Academic Tuition Waiver and form** – Biennial review, no changes.
7. **3.3.9 Tuition Adjustments for Eligible Graduate Students** – Biennial review, no changes.