CONSTITUTION OF THE CAMPUS ASSEMBLY FOR THE UNIVERSITY OF ARKANSAS FOR MEDICAL SCIENCES CAMPUS

ARTICLE I

Purposes

The purposes of the University of Arkansas for Medical Sciences Campus Assembly are:

1. To provide an organization that will permit a broad base for campus governance through a participating involvement of students, faculty, and staff in the development and recommendation of guidelines and regulations for campus affairs in relation to those matters that affect the quality of campus life as well as to those matters that enhance and sustain an environment of academic excellence;
2. To generate and promote understanding, collaboration, and a sense of community on this campus; and
3. To provide a representative forum for the communication and exchange of ideas as the basis for a deliberative synthesis of recommendations to the Chancellor and, through the Chancellor's Office, to the President of the University on matters of concern to members of the Assembly.

ARTICLE II

Definitions

Throughout this governance document the following definitions will be used:

Faculty: Those individuals holding academic rank as follows:

Distinguished Professor, Professor, Associate Professor, Assistant Professor, Instructor, and Assistant Instructor.

Students: Those individuals enrolled in undergraduate, graduate, postdoctoral, or trainee programs.

Staff: Those individuals employed by the Campus in one of the following categories (as defined by the document titled "UAMS Job Titles as Assigned by the DHEW Affirmative Action Code" in Appendix I):

Professional Non-Faculty

Executive, Administrative, Managerial Technical and Paraprofessional Clerical and Secretarial

Skilled Crafts

Service and Maintenance

ARTICLE III

Composition

Section 1. The Campus Assembly is composed of three deliberative bodies:

* 1. The Academic Senate
  2. The House of Delegates
  3. The Associated Student Government

Section 2. The Academic Senate will be composed of:

1. Elected representatives of the faculty
2. Elected officers of the Academic Senate
3. A representative member of the Associated Student Government.

Section 3. The House of Delegates will be composed of:

1. Elected officers of the House of Delegates
2. Elected representatives from relevant campus groups

The Associated Student Government will be composed of:

1. Elected representatives from each school at the University of Arkansas for Medical Sciences.
2. Elected officers of the Associated Student Government
3. Two staff members of the UAMS Campus and Student Support Services

ARTICLE IV

Functions

Section 1. The UAMS Campus Assembly provides a representative campus forum whose purpose is outlined in Article I.

Section 2. The Academic Senate shall have the authority to make recommendations to the Office of the Chancellor on any matter of faculty affairs or campus-wide concern, including such matters as research facilitation, education, faculty appointment, promotion, tenure, dismissal, and non-reappointment as well as safety, security, salary and compensation, fringe benefits, work schedules, work conditions, job evaluations, and broad academic policies and programs at UAMS. The Academic Senate does have the responsibility to guarantee, through review and deliberation, the purposes of the Assembly as stated in Article I of this document.

Section 3. The House of Delegates shall have the authority to make recommendations to the Office of the Chancellor on any matter of general campus-wide concern including: safety/security, traffic, fringe benefits and health services, salaries, work schedules, working conditions, job evaluation, and other non-academic affairs.

4. The Associated Student Government shall have the authority to make recommendations to the Office of the Chancellor on any matter of student affairs or campus-wide concern, including such matters as education, safety, security, work schedules, work conditions, and student affairs policies and programs at UAMS.

5. All recommendations from the Academic Senate, House of Delegates, or the Associated Student Government shall be sent to the Office of the Chancellor. If the Chancellor declines to act favorably upon such a recommendation within two weeks of receiving it, the campus governance structure may request that the President consider the matter upon a three-fifths vote of all three governing entities representing students, faculty, and staff. If a resolution is not achieved within 30 days, the President may submit the recommendation to the Board of Trustees for consideration.

Unless otherwise indicated in their Bylaws, meetings of the Academic Senate, House of Delegates, and the Associated Student Government and its committees are open to all represented persons, although floor privileges may be limited. The Chairpersons/Presidents of the Academic Senate, House of Delegates, and the Associated Student Government and any associated committees may extend floor privileges to those persons who are not members. For meetings of the Academic Senate, House of Delegates, and the Associated Student Government, the date, time, tentative agenda, and location of meetings must be published at least one week in advance of the meeting.

The Secretary of the Academic Senate, House of Delegates, and the Associated Student Government shall promptly prepare minutes of each meeting and shall forward them to the President-elect/Vice President of the appropriate body. The President-elect/Vice President shall thereupon promptly duplicate the minutes and send them to all members of the appropriate body. In addition, a copy of these minutes shall be made publicly available.

ARTICLE V

Amendments

Amendments to the Constitution of the Campus Assembly must be considered in both the Academic Senate and the House of Delegates and require an affirmative vote of two-thirds (2/3) of the members present and voting, providing that a quorum is present in both the Academic Senate and the House of Delegates. A proposed amendment may be offered by any member of the Academic Senate or House of Delegates, or by any committees of these bodies. No vote can be taken upon a proposed amendment until it has been submitted to the Executive Committee of the House of Delegates and the Academic Senate and published as part of the agenda for two consecutive meetings of these bodies. All proposed amendments must be in written form when placed on the agendas. Any amendment approved by the Assembly as specified above shall become effective when approved by the Board of Trustees of the University, or after approval by the Board of Trustees, on a day specified therein.

APPENDIX I

UAMS Job Titles as Assigned by the DHEW Affirmative Action Code

Clerical and Secretarial

Collector II Assistant Resident Hall Manager

Financial Counselor Accounting Assistant II

Accounts Supervisor Data Input Supervisor

Information Specialist I Data Input Operator I Multi-Media Technologist Controller I Data Input Operator II Multi-Media Technologist Controller II Data Input Operator III Administrative Secretary Clerk I

Nursing Unit Coordinator Clerk II

Personnel Assistant I Clerk III

Hospital Admissions Supervisor Clerk Typist I

Purchasing Assistant Clerk Typist II

Library Assistant II Clerk Stenographer I

Library Assistant I Cashier I

Secretary III Medical Records Technician

Secretary II Admission Interviewer

Secretary I Cashier III

Executive, Administrative and Managerial

Project Director Vice Chancellor for Academic Affairs

Associate Project Director Vice Chancellor for Administration

Assistant Project Director Vice Chancellor for Finance

Chancellor Associate Dean

Dean, College of Medicine Assistant Dean

Dean, College of Nursing Director of Planning, Organization

Dean, College of Pharmacy and Development

Dean, College of Health-Related Professions Director of Campus Operations and Services Hospital Director Assistant Treasurer

Controller Purchasing Agent

Chief Pharmacist Assistant Purchasing Agent

Associate Hospital Director Instrumentation Engineer

Assistant Hospital Director Director of Personnel

Director of Library Director of Patient Accounts Director of Biomedical Communications Director of Information Director of Human Relations Director of Medical Records

Director of Student Affairs Clinic Manager

Chief Respiratory Therapist Director of Housekeeping

Administrative Assistant I Director of Social Services

Administrative Assistant II Residence Hall Manager

Director of UAMS Computer Facility Security Chief

Director of Nursing Service Manager of Book Store

Associate Director of Nursing Director of Volunteer Service

Assistant Director of Nursing System Development Manager

Director of Physical Plant Departmental Chairperson Director

Assistant Director of Physical Plant Area Director

Director of Dietary Assistant Director of Programs

Assistant Director of Dietary Associate Director of Programs

Director of Hospital Admissions Project Coordinator Chief Accountant

Faculty

Professor Lecturer

Associate Professor Associate Librarian

Assistant Professor Assistant Librarian

Instructor Teacher

Assistant Instructor Instructional Development Specialist II

Librarian Instructional Development Specialist I

Research Associate Program Coordinator Professional Non-Faculty



Audiologist Physician Assistant I

Pharmacist I Physician Assistant II

Pharmacist II Nutritionist

Accountant III Research Technician II

Accountant II Registered Nursing Practitioner I

Accountant I Charge Nurse

Nurse Anesthetist Dietitian II

Social Worker II Dietitian I

Social Worker I Registered Nurse II

Speech Therapist Registered Nurse I

Nursing In-Service Occupational Therapist

Instructor I Medical Technologist III

Nursing In-Service Medical Technologist II

Instructor II Medical Technologist I

Head Nurse Psychological Examiner

Assistant Head Nurse Personnel Assistant II

Internal Auditor Chief Medical Illustrator

Physical Therapist Medical Illustrator

Health Physics Technologist Clinical Nursing Specialist

Mental Health Counselor II Head of Instructional TV

Medical Records Librarian Chief of Photographic Service

Registered Nursing Supervisor Project Assistant

Assistant Chief Respiratory Therapist Research Assistant Service/Maintenance

Food Service Manager Custodial Supervisor I

Laboratory Assistant II Laboratory Aide II

Laboratory Assistant I Dietary Supervisor

Grounds Foreman Mental Health Assistant I

Animal Care Specialist I Groundskeeper II

Cook III Cook I

Food Service Supervisor I Painter Helper Food

Service Supervisor II Morgue Assistant

Physical Therapy Assistant Custodial Worker II

Mental Health Assistant II Food Service Worker II

Custodial Supervisor II Teaching Assistant

Security Officer Seamstress

Driver I Groundskeeper I

Maintenance Repairman I Escort

Cook II Custodial Worker I

Linen Supervisor Food Service Worker I

Plumber Helper Photographic Assistant

Carpenter Helper Pharmacy Assistant

Formula Room Supervisor Laboratory Aide I

Heating and A/C Helper Formula Room Aide

Nursing Assistant II Elevator Operator

Nursing Assistant I Plaster Helper Skilled Crafts

Assistant Physical Plant Painter Foreman

Supervisor Boiler Operator I

A/C Foreman Welder

Electrician Foreman Painter I

Plumber Foreman Plasterer I

A/C Mechanic II Construction Inspector I A/C

Mechanic I Construction Inspector II

Plumber II Instrumentation Technician I

Carpenter I Instrumentation Technician II

Carpenter II Closed Circuit TV Engineer

Central Plant Operation Supervisor Baker I

Electrician II Baker II

Electrician I

Technical and Paraprofessional

Production Manager LPN II

System Programmer II Mental Health Counselor I

System Analyst I Stores Supervisor

System Analyst II Photolab Supervisor Operation

Supervisor II Assistant Chief of Security

Application Programmer I Embalming Technician

Application Programmer II Occupational Therapy Assistant

Chief X-ray Technologist Recreational Therapist

Animal Care Specialist III ECG Technician I

Nuclear Medicine Histology Technician I

Technologist III Surgical Technician

Nuclear Medicine Dental Assistant

Technologist II Photolab Technician

Nuclear Medicine EEG Technician I

Technologist I Draftsman I

X-ray Technician III Histology Tech II

X-ray Technician II Research Tech I

Central Supply Supervisor Photographer I

Research Technologist II Respiratory Therapy Tech

Research Technologist I Graphic Artist Respiratory

Therapist Dental Hygienist

Photographer II Switchboard Operator II

Operations Supervisor I Switchboard Operator I

Computer Operator I Central Supply Technician I

Computer Operator II Central Supply Technician II

Computer Operator III Central Supply Technician III

Pathology Curator Laboratory Supervisor

Social Worker Assistant Tissue Screener III

Cytotechnologist Tissue Screener II

Pharmacy Technician Tissue Screener I

Assistant Director of Housekeeping Research Technician Supervisor Associate Director of Housekeeping Histology Technician III

Chief Cardiology Technologist Necropsy Technician III

EEG Technician II Histology/Necropsy Tech II

ECG Technician II Histology/Necropsy Tech I

X-ray Therapy Technician Necropsy Technician II

Laboratory Assistant III Necropsy Technician I Certified Respiratory Therapy Technician Medical Program Evaluator III LPN I Medical Program Evaluator II

Medical Program Evaluator I X-ray Technician I

1210.1

Organization of Professional Non-Faculty for Purposes of Determining Representation in the UAMS Academic Senate Based on Job Titles as Assigned by the DHEW Affirmative Action Code

Accountant/Audio Visual Nursing

Accountant I, II, III Nurse Anesthetist

Internal Auditor Nursing In-Service

Personnel Assistant II Instructor I, II

Medical Illustrator Head Nurse, Assistant

Medical Records Librarian Registered Nursing

Head of Instructional TV Practitioner I

Chief of Photographic Service Charge Nurse Registered Nurse I, II Registered Nursing Supervisor Clinical Nursing Specialist

Health Related Professions Technicians

Audiologist Research Technician II

Social Worker I, II Medical Technologist I, II, III

Speech Therapist Project Assistant

Physical Therapist Research

Assistant Nutritionist/Dietician I, II Occupational Therapist Psychological Examiner

Health Physics Technologist Mental Health Counselor II

Assistant Chief Respiratory Therapist Physician Assistant I, II

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